

**JEFFERSON COUNTY
EMPLOYMENT OPPORTUNITY**

Job Title: Building Maintenance Personnel (Electrician)
Department: Maintenance – Jefferson County Correctional Facility
Reports To: Correctional Facility Chief
Starting Salary: \$ 30.9259 /hour plus healthcare and retirement benefits package
Application Deadline: **Open until filled**

Summary: Provide maintenance and repair of county buildings, equipment and grounds.

DUTIES AND RESPONSIBILITIES

Essential Job Functions: Maintain current electric infrastructure. Update and install new electrical. Making connections for fiber is a plus. Assist other maintenance workers on larger projects. Regular and predictable attendance is an essential function of this position.

Other Job Functions: Performs other job-related duties, as directed.

NOTE: The above describes the general nature and level of work being performed by employees holding this position. This is not intended to be an exhaustive list of all duties and responsibilities required nor are all duties listed necessarily performed by any one employee so classified.

Equipment Used: Personal computer/mainframe computer terminal; other general office equipment as needed; general electronic testing equipment; hand and power tools.

JOB REQUIREMENTS

Education & Experience: High school diploma or GED; advanced technical skills and knowledge obtained by specialized training, formal education and/or on-the-job training in air conditioning and heating systems, electrical systems, plumbing, carpentry, structural repairs, related job experience, including management and supervisory experience. Must be a currently licensed electrician at the journeyman level or higher, by the Texas Department of Licensing and Regulation.

Specialized Requirements: Valid Texas Driver's License

Knowledge, Skills & Abilities: Effective verbal and written communication skills; math calculation skills; strong interpersonal skills in order to deal effectively with all levels of employees, county officials, contractors, vendors, and suppliers; problem solving skills. Knowledge of Federal, State and local laws affecting communications, fire alarms and building.

WORK SITUATIONS/DEMANDS/EFFORT: Job requires organizing; prioritizing; attention to detail; working alone and as part of a group; flexibility in order to coordinate a variety of duties and to adapt standard procedures to differing conditions; dealing with unexpected and/or emergency situations; driving a vehicle (truck); possible irregular hours; subject to 24 hour call out; occasional out-of-town travel to attend educational seminars and meetings.

WORKING CONDITIONS: Office work is performed in a climate-controlled office environment; work is also performed in all areas of county buildings and outside. Employee may be subject to adverse weather and environmental conditions; noise and vibration; machinery and equipment with moving parts; adverse atmospheric conditions from dust, fumes, chemicals and paint.

PHYSICAL REQUIREMENTS: Duties require regular walking and standing; working with tools, electrical equipment and machinery. Duties may also require climbing ladders and scaffolds; heavy work such as moving objects weighing up to 100 lbs., i.e. tools, equipment, supplies, furniture, by lifting, carrying, pushing and/or pulling. Appropriate safety precautions must be observed.

Applications are available at the following locations:

Jefferson County Correctional Facility

5030 Highway 69 South

Beaumont, Texas 77705

(409) 726-2588

- Jefferson County is an equal opportunity employer. The County does not discriminate on the basis of race, color, religion, sex, national origin, age, disability, veteran status (disabled), genetic information, sexual orientation, gender identity or expression, or political affiliation in employment or the provision of services. To request a reasonable accommodation or other assistance, contact a Human Resources representative at (409) 839-2391, or for the hearing impaired, through RELAY Texas at 1-800-735-2989 or mail your request to 1225 Pearl St., Suite 201 Beaumont, Texas 77701.